

Monday, September 18, 2023
5:30 p.m.

Regular Meeting
Lake View Municipal Building

The Lake View City Council met in regular session on Monday, September 18, 2023 at the Lake View Municipal Building. The meeting was called to order by Mayor John Westergaard at 5:30 p.m. Roll call was taken: Present: Councilors Mike Frank, Tami Moeller, Ken Steinkamp, Dale Boeckman absent Dave Woltman.

Also present: Chief Chris Jochims, Dale Wegner, Eric Haakenson, Jason Butler, LeeAnn Davis, John Drilling, Jim Garrels, Vickie Toms and Keith Babcock.

Consent Agenda

Motion by Steinkamp, second by Frank to approve the consent agenda. Roll call vote: Ayes: Steinkamp, Frank, Moeller and Boeckman. Absent Woltman Motion carried.

- a. Approve or amend the tentative agenda.
- b. Approve minutes from September 5 regular meeting
- c. Approve financial report for August
- d. Approve bills and authorize payment.

END OF CONSENT AGENDA

Amend agenda

Motion by Boeckman, second by Steinkamp to amend the agenda to include Resolution #23-47: "Resolution Authorizing the Transfer of Jerry Koenen to the Public Works Department."

Roll call vote: Ayes: Steinkamp, Frank, Moeller and Boeckman. Absent Woltman Motion carried.

Building Permit

Motion by Boeckman, second by Moeller to approve the building permit application from:

- a. Vickie Toms, 515 West St., fence permit

Roll call vote: Ayes: Steinkamp, Frank, Moeller and Boeckman. Absent Woltman Motion carried.

Concrete Permit

Motion by Frank, second by Boeckman to approve the concrete permit application from:

- b. Jody Meiners, 388 N State Rd, concrete permit

Roll call vote: Ayes: Steinkamp, Frank, Moeller and Boeckman. Absent Woltman Motion carried.

Resolution #23-45:

Resolution #23-45: "Resolution Granting Zoning Variance to Keith & Kristie Babcock, 436 N State Rd." Motion by Frank, second by Moeller to send the Variance for Keith & Kristie Babcock, 436 N State Rd., back to the Board of Adjustment for further review.

Roll call vote: Ayes: Steinkamp, Frank, Moeller and Boeckman. Absent Woltman Motion carried.

Utilities Director Report

The Utilities Director updated the Council on projects that had been completed and provided additional information to the Council regarding the Water Notice mailing, sewer jetting, Lagoon generator and illegal dumping at the City's brush pile site.

Administrator Report

The City Administrator updated the Council on past and present projects, including yard clean up, damage to the patrol car, dispatch radio for City Hall and transformer supply issues.

Police Chief Report

Chief Jochims gave the Council an update on their calls for service, security checks and ongoing investigations. The Chief also reported on options to replace the patrol vehicle and the new police department Facebook page.

Replace patrol car damaged by deer accident

The Council requested the Police Chief to gather additional information before proceeding with the purchase of a vehicle.

Sidewalk replacement program

The City Administrator provided the Council with a sample Residential Sidewalk Improvement Program. It was decided to create a committee to look into different options for the program.

Spook Trail and Trick O' Treat night October 31

Motion by Boeckman, second by Frank to approve the street closure for the Spook Trail on October 31st. Roll call vote: Ayes: Steinkamp, Frank, Moeller and Boeckman. Absent Woltman Motion carried.

Concrete Repair for Lake Street and Lakewood

Motion by Boeckman, second by Frank to award the contract to Meredith Construction for a bid of \$3300.00. Roll call vote: Ayes: Steinkamp, Frank, Moeller and Boeckman. Absent Woltman Motion carried.

Storm Water intake at 6th and West

Motion by Boeckman, second by Moeller to award the contract for repair work for Storm Water intake at 6th and West to Buse Specialties for a bid of \$6000.00.

Roll call vote: Ayes: Steinkamp, Frank, Moeller and Boeckman. Absent Woltman Motion carried.

Waste water manhole on Lake Street

Motion by Steinkamp, second by Boeckman to award the contract to repair the waste water manhole on Lake Street to SCE (Schon Construction & Excavating-Cherokee) for a total of \$8653.00.

Roll call vote: Ayes: Steinkamp, Frank, Moeller and Boeckman. Absent Woltman Motion carried.

Wastewater Treatment Plant Project

Motion by Boeckman, second by Moeller to approve SCE(Schon Construction & Excavating-Cherokee) to complete the punch list items for the Wastewater Treatment Plant for a total of \$62,500.00.

Roll call vote: Ayes: Steinkamp, Frank, Moeller and Boeckman. Absent Woltman Motion carried.

Northwest Water Main Loop Project

The Council discussed the HMA pavement patch and Change Order #2 for the Northwest Water Main Loop Project. The issue was tabled until the Engineer with Veenstra & Kimm could attend the council meeting.

Highway 175 Water Main Project

The issue was tabled until the Engineer with Veenstra & Kimm could attend the council meeting.

Lakeshore Drive Reconstruction Project

Motion by Steinkamp, second by Boeckman to approve CTS (Certified Testing Services) to provide soil testing services for the project. Roll call vote: Ayes: Steinkamp, Frank, Moeller and Boeckman.

Absent Woltman Motion carried.

Sewer Main Replacement

Motion by Boeckman, second by Steinkamp to approve Change Order #1 – Sewer Main Replacement

Roll call vote: Ayes: Boeckman, Steinkamp, Frank, Moeller. Absent Woltman Motion carried.

Shared Sewer Service Line

The City Administrator and Utilities Director updated the Council on the shared sewer service line impacting 510 Madison Street and 306 5th Street.

Utility Billing Clerk

The Committee overseeing the recruitment and selection of the Utility Billing Clerk recommended Tammy Riedell for hire. Motion by Steinkamp, second by Moeller to approve **Resolution # 23-46:** “Resolution Hiring Utility Billing Clerk and Establishing Wage.” Roll call vote: Ayes: Boeckman, Steinkamp, Frank, Moeller. Absent Woltman Motion carried.

Public Works Employee

The Utilities Director recommended moving Jerry Koenen from Parks Buildings and Grounds Foreman/Maintenance Worker to full time Public Works Maintenance Worker. Motion by Moeller, second by Boeckman to approve Resolution #23-47: “Resolution Authorizing the Transfer of Jerry Koenen to the Public Works Department.”

Motion by Boeckman, second by Steinkamp, to adjourn. On vote: Ayes: Boeckman, Steinkamp, Frank, Moeller. Absent Woltman. Motion carried. Meeting adjourned at 6:36 p.m.

John Westergaard, Mayor

Kay Cates, City Clerk