

Monday, May 6, 2019
Meeting
7:00 p.m.

Regular

Lake View Municipal Building

The Lake View City Council met in regular session on Monday, May 6, 2019 at the Lake View Municipal Building. The meeting was called to order by Mayor John Westergaard at 7:00 p.m. Roll call was taken: Present: Councilors Tami Moeller, Terry Reis, Vickie Toms, and Dave Woltman. Absent: Councilor Ken Steinkamp.

Also present: Bill Leners, Royce Kemmann. Michelle Balo, Eric Haakenson, Dale Wegner, Kyle & Ally Leners, Mike Frank, Nathan Boeckman, and Chris Brotherton.

PUBLIC FORUM

City Parks Worker, Eric Haakenson, expressed his thanks to the Council for purchasing the new Kubota tractor for use in the parks. He commented that this tractor is heavily used and helps Parks staff accomplish their work.

Consent Agenda

Motion by Woltman, second by Moeller, to approve the consent agenda. Roll call vote: Ayes: Moeller, Reis, Toms, Woltman. Absent: Steinkamp. Motion carried.

- a. Approve the tentative agenda.
- b. Approve minutes from April 15th
- c. Approve liquor license for The Bar
- d. Approve liquor license for The Docket Bar n Grill
- e. Approve building permit applications for:
 - i. Dale Boeckman, 172 Crescent Park Drive, house & garage.
 - i. Nick & Mandy Buse, 115 S. Blossom Street; housing addition & garage.
 - ii. Carole Hanke / Rick Nelson, 120 S. Blossom Street, garage.
 - iii. Londa Haukap, 712 High Street, deck.
 - iv. TravisSchmitt, 212 2nd Street; lean-to for dog kennel.
- f. Approve fence permit application from Verla Schroeder, 466 N. State Road.
- g. Authorize Closure of 4th Street from Main Street to ATM Drive on Saturday, May 11th for a Bags Tournament.
- h. Approve bills and authorize payment.

END OF CONSENT AGENDA

Sip & Sample

Motion by Toms, second by Woltman, to authorize street closures and the use of City items and personnel for the Sip & Sample event on Saturday, June 1st. Roll call vote: Ayes: Moeller, Reis, Toms, Woltman. Absent: Steinkamp. Motion carried.

Motion by Moeller, second by Reis, to approve the liquor license for the Lake View Community Club's Sip & Sample event. Roll call vote: Ayes: Moeller, Reis, Toms, Woltman. Absent: Steinkamp. Motion carried.

Building Permit Fees

The Council discussed changing the manner in which the fees for a building permit are determined. The Council discussed basing the fee on square footage of the project rather than the project cost. Motion by Toms, second by Moeller, to approve **Resolution # 19-18**: “Resolution Establishing Building Permit Fees.” Roll call vote: Ayes: Moeller, Reis, Toms, Woltman. Absent: Steinkamp. Motion carried. This sets the building permit application fee at \$50 for all decks and all structures 150 square feet or less. For projects over 150 square feet, the application fee will be \$100.00.

Motion by Woltman, second by Toms, to establish the pay for the Building Inspector at \$60 per permit application. Roll call vote: Ayes: Moeller, Reis, Toms, Woltman. Absent: Steinkamp. Motion carried.

Time Clock Policy

Motion by Moeller, second by Toms, to approve the policy for the Use of the Personnel Time Management System. Roll call vote: Ayes: Moeller, Reis, Toms, Woltman. Absent: Steinkamp. Motion carried.

P&Z Appointment

The Council will appoint a member to the Planning & Zoning Commission to fill the unexpired term of MaryAnn Monroe which expires on June 30, 2022. Katherine Richardson and Bart Thoreson wish to be considered for this appointment. The Council asked that both applicants submit some biographical information and a statement of interest about why they would like to serve on the P&Z Commission. The appointment will be considered at the next meeting.

Community Catalyst Grant

Motion by Toms, second by Moeller, to approve the contract between the City of Lake View and the State of Iowa for the Community Catalyst & Remediation Grant Program. Roll call vote: Ayes: Moeller, Toms, Woltman. Abstain: Reis. Absent: Steinkamp. Motion carried.

Economic Development

City Participation in Economic Development Projects: The City Clerk/Administrator discussed four pending economic development project and asked the Council to discuss how, or if, the City should be involved. The Council had some discussion about whether TIF funding should be used for housing projects. As Councilor Steinkamp was absent, it was suggested to table this issue. Motion by Moeller, second by Toms, to table this issue until a special meeting on Monday, May 13th. Roll call vote: Ayes: Moeller, Reis, Toms, Woltman. Absent: Steinkamp. Motion carried.

Recap Downtown Business Owners Meeting: The City Clerk/Administrator spoke about a recent meeting of the Downtown Business Owners at which the results of the Downtown Assessment were reviewed. This meeting revealed interest from some business owners to make improvements to their buildings. Many of the items which were discussed revolved around business signage. The Council discussed the possibility having

consistent business signage in the downtown area and they also discussed the possibility of increasing the amount of the City's sign grant program. No action was taken.

Public Works Department Staffing

The City Clerk/Administrator presented options for staffing the Public Works Department. The Council discussed outsourcing operations of the water & sewer plants and systems. The Council expressed their desire to proceed with hiring two employees for the Public Works Department. A special City Council meeting will be held on Monday, May 13th to consider hiring these employees.

City Clerk/Administrator Report.

Budget Amendment: The City Clerk/Administrator reviewed a proposed amendment to the FY 2018-19 budget. A public hearing will be held on this proposed amendment at the Council meeting on May 20th.

Great Places Application: The City Clerk/Administrator noted that Lake View's application to the Great Places program has been submitted. We will be notified if we are selected for a site visit by May 22nd. The results from the Great Places survey were distributed to the Council.

Motion by Woltman, second by Reis, to adjourn. On vote: all ayes. Motion carried.
Meeting adjourned at 8:16 p.m.

John Westergaard, Mayor

Scott Peterson, City Clerk/Administrator