

Monday, May 1, 2023
7:00 p.m.

Regular Meeting
Lake View Municipal Building

The Mayor & City Council met in the Council Chambers at 6:00 p.m. for videoconference meetings with firms interested in performing the City Clerk/Administrator search. No action was taken.

The Lake View City Council met in regular session on Monday, May 1, 2023 at the Lake View Municipal Building. The meeting was called to order by Mayor John Westergaard at 7:00 p.m. Roll call was taken: Present: Councilors Dale Boeckman, Mike Frank, Tami Moeller, Ken Steinkamp, and Dave Woltman.

Also present: Dean Woltman, Jeff Ross, Kay Cates, Chris Jochims, Dave Jenet, Jan Hosteng, Steve & Cheryl Soelberg, Jerry Render, Brett Bachman, Brent Mueggenberg, Dale Wegner, Jim Wissler, and Vickie Toms. Two members of the public attended via videoconference.

Consent Agenda

Motion by Steinkamp, second by Boeckman, to approve the consent agenda. Roll call vote: All ayes. Motion carried.

- a. Approve the tentative agenda.
- b. Approve minutes from April 17th and 23rd.
- c. Approve bills and authorize payment.

END OF CONSENT AGENDA

Building permits

Motion by Moeller, second by Frank, to approve building permit applications from:

- a. John Erickson, 209 Lake Street, deck
- b. Dave Harden, 511 Third Street, shed.

Roll call vote: All ayes. Motion carried.

City Clerk/Administrator Report.

Outlot 20: The City Clerk/Administrator sought guidance from the Council about whether the Outlot 20 site should be cleaned up and graded with the existing trees or if the trees should be removed. The City Clerk/Administrator is still awaiting a quote from one more contractor. Motion by Moeller, second by Boeckman, to instruct the City Clerk/Administrator to proceed with the low bid and remove the trees. Roll call vote: All ayes. Motion carried.

Cottonwood Trees: There are two very large cottonwood trees west of the entrance to Camp Crescent that are dying and need to be removed. The City Clerk/Administrator has obtained one quote and will receive another shortly. The Council agreed that these need to be removed and to use the contractor with lowest bid.

Police Officer Resignation: Chief of Police Chris Jochims stated that Assistant Chief Cody Brown has submitted his resignation. The City will attempt to fill this position. The Council also discussed the need for a part-time certified officer and instructed that this opportunity be advertised.

RAGBRAI Committee Update.

Councilor Woltman gave an update on RAGBRAI preparations, noting that vendor applications are coming in and that the Lake View RAGBRAI committee will need lots of volunteers the day of the event.

Preliminary Plat of Lakewood Estates.

The Planning & Zoning Commission has met twice regarding the preliminary plat for the Lakewood Estates addition. The P&Z passed a motion to recommend that the plat not be approved, as the south access is cramped and could negatively affect neighboring properties. The P&Z is in favor of this sub-division if access can be gained from the east. Motion by Woltman, second by Frank, to follow the recommendation of the P&Z and deny the preliminary plat of Lakewood Estates as presented. Roll call vote: All ayes. Motion carried.

Retention Pond at the Proposed Community Center Site

The Council considered a resolution approving preliminary plans and setting the bid letting date for the retention pond project at the proposed Community Center site. Motion by Boeckman, second by Frank, to deny **Resolution # 23-24:** “Resolution Ordering Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Hearing Thereon and Taking of Bids Therefor.” Roll call vote: Ayes: Boeckman, Frank. Nays: Moeller, Steinkamp, Woltman. Motion failed.

Motion by Woltman, second by Moeller, to approve **Resolution # 23-24:** “Resolution Ordering Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Hearing Thereon and Taking of Bids Therefor.” Roll call vote: Ayes: Moeller, Steinkamp, Woltman. Nays: Boeckman, Frank. Motion carried.

Board of Adjustment Appointment

Motion by Moeller, second by Steinkamp, to approve the appointment of John Drilling to the Board of Adjustment for a term to expire February 28, 2027. Roll call vote: All ayes. Motion carried.

Highway 175 Water Main Project

Pay Estimate #2: Motion by Moeller, second by Steinkamp, to authorize the payment of Pay Estimate #2 to JetDrain & Excavating, LLC in the amount of \$113,035.75. Roll call vote: All ayes. Motion carried.

EDA Reimbursement Request #2: Motion by Boeckman, second by Moeller, to authorize the submission of EDA Reimbursement Request #2. Roll call vote: All ayes. Motion carried.

NW Water Main Loop Project: Pay Estimate #1

Motion by Frank, second by Boeckman, to authorize the payment of Pay Estimate #1 to GM Contracting, Inc. in the amount of \$193,498.32. Roll call vote: All ayes. Motion carried.

Consider Purchase of Truck for Electric Department

The Council discussed the possible purchase of a F450 or equivalent for the Electric Department. The Council asked that price comparisons be obtained for an F350 vs F450.

Consider Purchase of Street Sweeper

The Council discussed the possible purchase of a used 2014 Tymco street sweeper. The Council asked City staff to provide updated information about the possible purchase of a new sweeper.

FY 2022-23 Financial Audit Proposal

Motion by Woltman, second by Steinkamp, to approve the proposal from Feldmann & Co. CPA to perform the FY 2022-23 financial audit. Roll call vote: All ayes. Motion carried.

Recruitment of City Clerk/Administrator

Motion by Woltman, second by Moeller, to enter into an agreement with Elizabeth Hansen of Midwest Municipal Consulting, LLC to perform a search for the City Clerk/Administrator position. This will also include job analyses for the administrative positions in City Hall. Roll call vote: All ayes. Motion carried.

Mayor Westergaard and Councilors Boeckman and Steinkamp will comprise a committee to work with the consultant during the search.

The City Clerk/Administrator and Deputy Clerk discussed the need for additional help in the interim while the City Clerk/Administrator position is vacant. Nancy Janssen of the Midwest Assistance Program is available to assist. Motion by Frank, second by Woltman, to hire Midwest Assistance Program to provide assistance on an as-needed basis. Roll call vote: All ayes. Motion carried.

Motion by Boeckman, second by Woltman, to adjourn. On vote: all ayes. Motion carried. Meeting adjourned at 7:58 p.m.

John Westergaard, Mayor

Scott Peterson, City Clerk/Administrator