

Monday, February 17, 2025  
6:30 p.m.

Regular Meeting  
Lake View Municipal Building

The Lake View City Council met in regular session on Monday, February 17, 2025 at the Lake View Municipal Building. The meeting was called to order by Mayor John Westergaard at 6:33 p.m. Roll call was taken: Present: Councilors Dave Woltman, Kenny Steinkamp, Dale Boeckman, Mike Frank and Jim Jensen.

Also present: Jason Butler, George Athan

#### Consent Agenda

Motion by Woltman, second by Steinkamp to approve the consent agenda. Roll call vote: Ayes: All ayes Motion carried

- a. Approve or amend the tentative agenda
- b. Approve minutes from February 3, 2025 and February 10, 2025 special meeting
- c. Approve January Financial Report
- d. Approve bills and authorize payment

#### Utilities Director Report

The Utilities Director reported on snow removal operations, some equipment repairs, parts for the high service pump and WWTP classes.

#### Police

Chief Athan updated the Council on the departments call for service, CPR training and certification, taser training and parking citations.

#### City Administrator Report

The City Administrator reported on the damage to the bathhouse roof at the Campground, work progression on the budget and the need for a budget amendment.

#### Historical Preservation Budget Request

The HPC members presented their budget request at the 4:30 budget work session

#### Historical Preservation member re-appointments

Motion by Woltman, second by Jensen to approve the re-appointment of John Smith, Barbara Smith and Judy Koessel to 3-year terms with the Historical Preservation Commission. Roll call vote: Ayes: All ayes Motion carried

#### Sale of City Property

Motion by Steinkamp, second by Boeckman to approve **Resolution #2025-09**: “Resolution Authorizing the Sale of City Property not needed for Public Use by Public Auction, Notice of Intent to Sell City Property, Notice of Public Hearing to Sell City Property and Setting Date for Public Hearing and Public Auction.” The Date for the public hearing and sale was set for March 3, 2025. Roll call vote: Ayes: All ayes Motion carried

#### Commercial Vacuums for Community Center

Motion by Steinkamp, second by Jensen to approve the purchase of two commercial vacuums for the Community Center from Rutten’s Vacuum Center in the amount of \$549.00 each. Roll call vote: Ayes: Steinkamp, Boeckman, Jensen and Boeckman Nays: Frank Motion carried.

#### Camera System for the Community Center

Motion by Steinkamp, second by Jensen to approve the purchase of a security camera systems from Iowa Computer Depot for the Community Center in the amount of \$3100.00. Roll call vote: Ayes: Steinkamp, Jensen and Woltman Nays: Boeckman and Frank Motion carried

T.V.s for the Community Center

Motion by Boeckman, second by Frank to pass on the purchase of 4 T.V.s for the Community Center until additional funds are secured. Roll call vote: Ayes: All ayes Motion carried

Partial Payment Application No. 10 for Sande Construction – Community Center

Motion by Steinkamp, second by Jensen to approve Partial pay application No. 10 to Sande Construction in the amount of \$170,478.43 for the Community Center. Roll call vote: Ayes: Steinkamp, Jensen, Woltman and Boeckman Nays: Frank Motion carried.

2025 Campground Host

Council instructed staff to reach out to the 2024 Campground hosts to see if they are interested in returning for the 2025 season.

Service Request Form

Motion by Jensen, second by Frank to approve the implementation of a Service Request Form for use with building permits and request for new utility service. Roll call vote: Ayes: All ayes Motion carried

City Administrator Job Description

The Council reviewed the current City Administrator job description and suggested some additional changes. The City Clerk updated the Council on the options for advertising for the City Administrator Position and updating the City's profile.

Interim City Administrator

The City Clerk shared with the Council two contract options and several individuals who expressed interest in assisting the City during the interim. The Council selected a committee to interview the candidates.

Budget Work Session

The Budget work session was moved to the 4:30 meeting.

Motion by Frank, second by Steinkamp to adjourn. On vote: All ayes Motion carried. Meeting adjourned at 7:26 p.m.

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John Westergaard, Mayor

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Kay Cates, City Clerk