

Monday, January 16, 2017  
Meeting  
7:00 p.m.

Regular

Lake View Municipal Building

The Lake View City Council met in regular session on Monday, January 16, 2017 at the Lake View Municipal Building. The meeting was called to order by Mayor John Westergaard at 7:00 p.m. Roll call was taken: Present: Councilor Tami Moeller, Terry Reis, Ken Steinkamp, and Dave Woltman. Absent: Councilor Jerry Huss. Also present: Dave Jennett, Bill Leners, Kay Cates, Marcia Haakenson, Connie Aasen, Brent Mueggenberg, Larry Hauser, Eric Haakenson, and Bill Cates.

#### Consent Agenda

Motion by Woltman, second by Reis, to approve the consent agenda. Roll call vote: Ayes: Moeller, Reis, Steinkamp, Woltman. Absent: Huss. Motion carried.

- a. Approve the tentative agenda.
- b. Approve minutes from January 3<sup>rd</sup>.
- c. Approve financial report for December.
- d. Approve bills and authorize payment.

**END OF CONSENT AGENDA**

#### FY 2017-18 Budget Requests

Library Board of Trustees: Board Member Eric Haakenson presented the Library's annual report and budget request of \$65,645, an increase of 2.03%.

Housing Trust Fund: Region XII C.O.G. houses a Trust Fund which is used to assist low and very low income residents with their housing needs. They are asking cities in the region to contribute \$1,000 as matching funds for a grant from the State of Iowa.

Park Board: Park Board member Brent Mueggenberg revisited the City's plan to address ash trees in preparation of the Emerald Ash Borer. The Park Board recommended a plan including limited proactive removal of several ash trees each year as well as setting aside money in a fund to allow for chemical treatment of certain ash trees. The Park Board requested \$10,000 to be placed in a set-aside fund pending the arrival of the EAB.

Lake View Hometown Pride Brent Mueggenberg, member of Lake View Hometown Pride, presented their budget request. They requested \$35,000 in financial or in-kind support the Splash Pad Project. Brent noted that \$10,866 has been raised toward the \$120,000 project.

Lake View Community Club: Connie Aasen, Community Club Marketing Coordinator, presented the Club's budget request of \$9,000 to fund community advertising and to fund one-half of the community marketing and PR coordinator positions.

#### Sewer Rates

Motion by Moeller, second by Woltman, to approve the second reading of **ORDINANCE # 480**: "An Ordinance Amending the Code of the Ordinances of the City of Lake View, Iowa, 2011, by Amending Provisions Pertaining to Sewer Rates." Roll call vote: Ayes: Moeller, Reis, Steinkamp, Woltman. Absent: Huss. Motion carried.

### Garbage Rates

Motion by Moeller, second by Steinkamp, to approve the second reading of **ORDINANCE # 481**: "An Ordinance Amending the Code of the Ordinances of the City of Lake View, Iowa, 2011, by Amending Provisions Pertaining to Garbage Rates." Roll call vote: Ayes: Moeller, Reis, Steinkamp, Woltman. Absent: Huss. Motion carried.

### Tax Abatement

Motion by Moeller, second by Steinkamp, to approve **Resolution # 17-07**: "Resolution Granting Prior Approval for Tax Abatement Under Lake View's Urban Revitalization Plan." Roll call vote: Ayes: Moeller, Reis, Steinkamp, Woltman. Absent: Huss. Motion carried.

### Copier Lease.

Assistant City Clerk, Kay Cates, presented proposals from various companies to lease a new copier. Kay recommended a five year lease on a Sharp MX 4070N from Access Systems. Motion by Woltman, second by Moeller, to accept the proposal from Access Systems pending a successful trial period. Roll call vote: Ayes: Moeller, Reis, Steinkamp, Woltman. Absent: Huss. Motion carried.

### 2017 Underground Electric Project

Electric Superintendent, Bill Leners, reviewed a proposed project to replace underground electric wires at various locations in the city. The estimated cost is \$81,191 to hire a boring contractor to perform the project. Motion by Reis, second by Woltman, to proceed with bid letting on this underground replacement project. Roll call vote: Ayes: Moeller, Reis, Steinkamp, Woltman. Absent: Huss. Motion carried.

### F550 Truck for the Electric Department

Bill Leners presented two bids which the City had received for an F550 truck for use in the Electric Department:

Champion Ford, Carroll	\$45,680
Beckman Motors, Odebolt	\$ 45,775

Motion by Woltman, second by Reis, to purchase the truck from Beckman Motors. Roll call vote: Ayes: Moeller, Reis, Steinkamp, Woltman. Absent: Huss. Motion carried.

### Lakeshore Drive Street Project

The City Clerk/Administrator reviewed a proposed project to remove and replace the pavement on the south portion of Lakeshore Drive. A meeting will be set up with the neighbors to review the proposed project.

### Appointment of Building Inspector

Motion by Moeller, second by Steinkamp, to hire Kyle Leners as Lake View's Building Inspector. Roll call vote: Ayes: Moeller, Reis, Steinkamp, Woltman. Absent: Huss. Motion carried.

Planning & Zoning Commission Member

Motion by Moeller, second by Woltman, to appoint Linda Drilling to the Planning & Zoning Commission for a term expiring June 30, 2020. Roll call vote: Ayes: Moeller, Reis, Steinkamp, Woltman. Absent: Huss. Motion carried.

Annual Exam

The Council reviewed the Independent Accountant's report on applying Agreed-Upon Procedures. The Council expressed their desire for City staff to implement recommended procedures to segregate duties. Motion by Woltman, second by Reis, to receive the report as submitted by Feldmann & Company. Roll call vote: Ayes: Moeller, Reis, Steinkamp, Woltman. Absent: Huss. Motion carried.

Advertising for Summer Employees

The City Clerk/Administrator reviewed the positions for which the City will be seeking summer employees and the base wage for each of these positions. Motion by Steinkamp, second by Woltman, to proceed with advertising for summer employees. Roll call vote: Ayes: Moeller, Reis, Steinkamp, Woltman. Absent: Huss. Motion carried.

FY 2017-18 Budget Preparation

The Council reviewed property valuations and possible property tax rates. The Council also discussed the City insurance policies and the debt service for the upcoming budget year.

The City Council will hold a Goal-Setting / Planning Session on Monday, January 23<sup>rd</sup> at 7:00 p.m.

Closed Session

Motion by Moeller, second by Steinkamp, to enter Closed Session per Iowa Code §20.17.3. Roll call vote: Ayes: Moeller, Reis, Steinkamp, Woltman. Absent: Huss. Motion carried. The Council entered closed session at 8:11 p.m.

Motion by Reis, second by Woltman, to re-enter open session. Roll call vote: Ayes: Moeller, Reis, Steinkamp, Woltman. Absent: Huss. Motion carried. The Council re-entered open session at 9:04 p.m.

Motion by Steinkamp, second by Moeller, to adjourn. On vote: all ayes. Motion carried. Meeting adjourned at 9:05 p.m.

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John Westergaard, Mayor

Scott Peterson, City Clerk/Administrator